

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, June 27, 2005 – 5:30 p.m.

Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:35 p.m. on 27 June 2005 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven

Frank Rader

Willis P. Risdon

Arthur Nash

Rick Gerhardt

Center District Representative

Lee District Representative

Citizen at Large

Marshall District Representative

Cedar Run District Representative

County Staff:

Tony Hooper

Michael Anderson

Chrissy Kirby

Michael C. DuBeau

Kerr Chase

Deputy County Administrator

Airport Manager

Executive Assistant, County Administration

Campbell and Paris Engineers

Campbell and Paris Engineers

Staff:

Stephen S. Roszel, Sr.

Stephen S. Roszel, Jr.

Ross Dillman

Essar Aviation

Essar Aviation

Essar Aviation

Absent:

Dennis Hunsberger

Charles M. Medvitz

Bob Newman

Citizen at Large

Scott District Representative

Airport Tenant/Owner

Visitors:

Rich Dykes

David Fields

Jennifer Holloway

2. Adoption of Agenda:

Willis Risdon moved and Jim Van Luven seconded a motion to adopt the June 27, 2005 meeting agenda with the addition of an update regarding Airport Rules and Regulations to be provided by Mike Anderson. The motion carried unanimously.

3. Citizens' Time:

No one spoke.

4. Adoption of the Minutes:

Willis Risdon moved and Arthur Nash seconded a motion to adopt the May 16, 2005 meeting minutes. The motion carried unanimously.

5. Update from Airport Manager:

Mike Anderson reviewed the following "Airport Manager's Report dated June 18, 2005."

Airport Operations

- *Ramp and Hangar 3 construction has begun. Impact on operations is substantial; however airport users are proving extremely patient and co-operative.*
- *Two NOTAMS are currently in effect. LV 06/01 Men and equipment working, approach end of runway 14. LV 06/03 PAPI out of service.*
- *Hangar wait list is currently at 18.*

Airport Maintenance

- *The Request for Bids for the new roof on Hangar E-4 has been awarded to Kehoe construction for a bid price of \$52,600. The amount budgeted for this project was \$60,000.*
- *The new tractor has been ordered from Tribble Equipment at a price of \$20,900 for the tractor with front loader, bush hog and blade. A grant from the State was awarded to the Airport for this purchase in the amount of \$10,450.*
- *We are currently putting together an order for spare runway lighting parts for which I will apply for State assistance at a rate of 50%.*

Airport Promotional Activities

- *Lancair brought their promotional display and demonstration aircraft to the Airport over the week end on June 11 and 12. Turnout was good and both the food and displays were well received by those who attended.*
- *Top Gun arrived today and will be here through July 4th week end.*
- *The Young Eagles will be here with one airplane and a helicopter on June 28th giving rides to young people interested in pursuing careers in aviation.*
- *The annual aerobatic competition is currently scheduled for September 16, 17 and 18.*

Mr. Anderson advised the Committee that as of June 27, 2005, there is only one current NOTAM in effect at the Airport.

Mr. Anderson stated that there were currently nineteen (19) persons on the County Hangar Wait List.

Mr. Anderson indicated that roof replacement work will begin in the near future on Building E-4.

6. Update from FBO:

Steve Roszel, Jr. advised the Committee that fuel sales for the month of June increased to more than 7,000 gallons of 100LL fuel. Mr. Roszel indicated that Jet Fuel sales were low for the month of June.

Ross Dillman indicated that the T6's were still at the Airport. Mr. Dillman reported that they were providing approximately 10 rides a day and several participants have shown interest in becoming student pilots.

Mr. Dillman thanked Mike Anderson and Tom Smith for their assistance.

Mr. Roszel reported that the Flight School has added one (1) full time instructor and there is an expectation of adding an additional part-time instructor.

Mr. Roszel reported that June 2005 is the 2nd month of profit for Essar Aviation.

7. Update from Campbell and Paris Engineers:

Mike DuBeau provided updates on the following:

- Taxiway project is complete – final paperwork is in process
- Schedule II – fine grading and seeding is being complete and there will be a final walk through with the Virginia Department of Aviation and Federal Aviation Administration in the near future
- Schedule III is progressing – All material has been moved to hangar site
- Possibility of a cement shortage again this year that could impact Phase III of the runway work – updates will be provided
- T-Hangar #3 – all earthwork has been moved and fine grading is in process

Mr. DuBeau introduced Kerr Chase. Mr. DuBeau indicated that Mr. Chase will be on site daily.

8. Update from Tony Hooper:

Tony Hooper reviewed the Personal Property tax vs. Maintenance Fee issue. Mr. Hooper indicated that the State of Virginia requires personal property tax on aircraft. Mr. Hooper indicated that the Personal Property tax rate could be reduced to one cent. Mr. Hooper indicated that the Maintenance Fee and one-cent Personal Property tax could possibly be, if the Airport Committee and Board of Supervisors were to act on this issue, effective January 1, 2006.

Below is proposed Maintenance Fee schedule and example of calculations:

Maintenance Fee Formula

The following formula should be used in determining Aircraft Maintenance Fees.

$$\text{Aircraft Weight} \times \$0.25 \times \text{Multiplier} = \text{Total Fee}$$

The table below reflects the multiplier used to factor the fee for aircraft age.
(Aircraft with Gross Take-off Weight less than 12,500 pounds)

Aircraft Age in Years	Multiplier
0 - 7	1.0
8 - 15	.9
16 - 23	.8
24 - 31	.6
32 - 39	.4
40 - 47	.3
Greater than 48	.2

For Aircraft with a Gross Takeoff Weight of 12,500 pounds and greater, the following table will apply.

12,500 - 20,000 pounds	\$ 1,600.00
20,000 - 40,000 pounds	\$ 1,800.00
Greater than 40,000 pounds	\$ 2,000.00

N#	Make	Model	Year	Age	# Engines	Gross Weight	Proposed Fee .25	Multiplier	Proposed Rate	PP Tax Rate	Difference
N2993D	Cessna	170B	1955	51	1	2200	\$ 550.00	0.20	\$ 110.00	\$ 150.00	\$ 40.00
N3943T	Piper	PA-28R-180	1967	39	1	2500	\$ 625.00	0.40	\$ 250.00	\$ 232.20	\$ (17.80)
N42516	Piper	J3	1955	51	1	1220	\$ 305.00	0.20	\$ 61.00	\$ 135.00	\$ 74.00
N8786	Phelps	T-18 Thorp	1974	32	1	1500	\$ 375.00	0.40	\$ 150.00	\$ 81.00	\$ (69.00)
N2334D	Cessna	170B	1952	54	1	2200	\$ 550.00	0.20	\$ 110.00	\$ 150.00	\$ 40.00
N172AF	Cessna	172M	1972	34	1	2300	\$ 575.00	0.40	\$ 230.00	\$ 191.40	\$ (38.60)
N46592	Boeing	A75N1 (PT17)	1941	65	1	3200	\$ 800.00	0.20	\$ 160.00	\$ 450.00	\$ 290.00
N5481D	Beechcraft	H35	1957	49	1	2900	\$ 725.00	0.20	\$ 145.00	\$ 237.60	\$ 92.60
N8101E	Mooney	Mark 20A	1959	47	1	2450	\$ 612.50	0.30	\$ 183.75	\$ 111.00	\$ (72.75)
M3644S	Piper	PA-32RT-300		0	1	3600	\$ 900.00	0.00	\$ 300.00	\$ 528.00	\$ 228.00
N7040N	Beechcraft	Bonanza V35A	1967	39	1	3400	\$ 850.00	0.40	\$ 340.00	\$ 432.00	\$ 92.00
N7562L	Rans	S-6ES	1998	8	1	1030	\$ 257.50	1.00	\$ 257.50	\$ 157.50	\$ (100.00)
N2547N	Piper	PA-38-112	1979	27	1	1670	\$ 417.50	0.60	\$ 250.50	\$ 73.20	\$ (177.30)
N8704C	Piper	PA-34-200T	1976	30	2	4570	\$ 1,142.50	0.60	\$ 685.50	\$ 540.00	\$ (145.50)
N8362B	Cessna	172	1957	49	1	2300	\$ 575.00	0.30	\$ 172.50	\$ 114.50	\$ (58.00)
N8307N	Beechcraft	Bonanza V35A	1968	38	1	3400	\$ 850.00	0.40	\$ 340.00	\$ 432.00	\$ 92.00
N50AC	American Champion	Citabria - 7GCBC	1994	12	1	1650	\$ 412.50	1.00	\$ 412.50	\$ 294.00	\$ (118.50)
N1014F	Cessna	172N	1979	27	1	2300	\$ 575.00	0.60	\$ 345.00	\$ 270.00	\$ (75.00)
N7019R	Piper	PA-28-140	1986	40	1	1950	\$ 487.50	0.30	\$ 146.25	\$ 130.80	\$ (15.45)
N7140W	Piper	PA-28-180	1962	44	1	2400	\$ 600.00	0.30	\$ 180.00	\$ 166.80	\$ (13.20)
N8943E	Cessna	175A	1959	47	1	2350	\$ 587.50	0.30	\$ 176.25	\$ 106.20	\$ (70.05)
N4524M	Grumman - Gulfstream American	Tiger	1979	27	1	2200	\$ 550.00	0.60	\$ 330.00	\$ 270.00	\$ (60.00)
N8303S	Cessna	182H	1965	41	1	2800	\$ 700.00	0.30	\$ 210.00	\$ 270.00	\$ 60.00
N452M	Piper	PA-11		0	1	1220	\$ 305.00	0.00	\$ 150.00	\$ 77.40	\$ (72.60)

Mr. Anderson reported that the “proposed rate” will be adjusted slightly to ensure that current tenants are not paying a maintenance fee which is higher than their current personal property rate.

Jennifer Holloway spoke in favor of the proposed Maintenance Fee schedule.

Jim Van Luven requested that the Airport Operations and Finance subcommittees meet prior to the next Airport Committee meeting to discuss the proposed Maintenance Fee schedule in detail.

Mr. Hooper advised the Committee that the Clear Span Hangar proposal has been reviewed by the RFP subcommittee. The RFP subcommittee will meet with the Company who provided the proposal. Mr. Hooper indicated that the Airport will seek Virginia Department of Aviation funding for the site work for the Clear Span Hangar. The 20% local match will be provided by private resources.

Mr. Hooper indicated that the Land Acquisition project continues. Mr. Hooper reported that five parcels have been appraised and negotiations have begun on four of those parcels. All negotiations seem to be progressing positively.

Mr. Hooper stated that bid for T-Hangar #4 have been opened. Mr. Hooper indicated that funds will be solicited from the Virginia Department of Aviation during their August Annual Aviation Board meeting.

Mr. Hooper reported that bid have been received for the AWOS system; however, those bids received were approximately two times higher than expected. Mr. Hooper indicated that the bid package will be reviewed and most likely will be placed out for bid again in the near future.

Mr. Hooper indicated that the Terminal Feasibility Study will be ready for discussion at the August 1, 2005 Airport Committee meeting.

9. Update Grand Opening:

Mike Anderson provided an update on the planning of the Airport Grand Opening scheduled for September 10, 2005. Mr. Anderson indicated that he would be meeting with Mr. Roszel, Ms. Glitzner, and Ms. Kirby this week to continue discussions.

Mr. Roszel provided a brief overview of proposed Air Show events for the Grand Opening.

10. Roundtable:

Mr. Hooper advised the Committee that the proposed Range 82 was passed by the BZA 4 to 3 with additional provisions and conditions.

Mr. Van Luven invited all Committee members to attend the next Board of Supervisors meeting scheduled for July 14, 2005.

The next meeting of the Airport Committee will be Monday, August 1, 2005 @ 5:30 p.m. in the conference room at the Warrenton-Fauquier Airport.

With no further business Willis Risdon moved and Arthur Nash seconded the motion that the regular meeting of the Airport Committee be adjourned at 6:45 p.m.

At 7:15 p.m., Chairman Jim Van Luven and Deputy County Administrator, Tony Hooper, met with Mr. Don Morris, Mr. Alfred Krause, and Ms. Karla Sorensen, to discuss the Warrenton-Fauquier Airport proposed Special Exception to be heard by the Board of Supervisors on Thursday, July 14, 2005. Mr. Van Luven and Mr. Hooper provided an overview of the proposed Airport Special Exception. With no further discussion, the special meeting adjourned at 8:00 p.m.